

**St. Joseph's University Our Lady of the Hamptons and Southampton School District Partnership Grant  
Annual Verification of Employment**

This grant has been developed for current teachers/administrators at Our Lady of the Hamptons or schools belonging to the Southampton school district who are pursuing an Advanced Certificate or a Master's degree in Education at St. Joseph's University. The award will provide a grant of up to 25% off of the prevailing St. Joseph's University tuition rate to eligible students. The exact dollar amount of this grant will vary based on the amount of credits the student is taking each semester as well as the student's eligibility for other financial aid grants. These other grants will be deducted from the tuition and the 25% discount grant will be applied to remaining tuition charges. This discount applies to tuition only and does not apply to any fees the student is charged or may incur. This discount may not be combined with any other type of St. Joseph's University institutional grant/scholarship, discounted tuition (i.e. required undergraduate prerequisites for a graduate program) and is not available to students enrolled in online programs.

In order to be considered for this grant, interested students must complete a Free Application for Federal Student Aid (FAFSA) designating St. Joseph's University as a recipient (002825 Brooklyn campus, E00505 Long Island campus) each academic year. Students must also complete this annual verification of employment form each academic year. If you have any questions, please contact the Brooklyn Office of Financial Aid at 718-940-5700 or the Long Island Office of Financial Aid at 631-687-2600.

Applicant's Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Position \_\_\_\_\_ Academic Year \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_ Zip \_\_\_\_\_

Home or Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**I have read and understand the above statements. I accept the terms and conditions of the St. Joseph's University Our Lady of the Hamptons and Southampton School District Partnership Grant.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This section to be completed by the student's current supervisor or Human Resources representative**

**VERIFICATION OF EMPLOYMENT**

The above named applicant is currently a teacher/administrator at Our Lady of the Hamptons or a school that is part of the Southampton School District and is eligible for the St. Joseph's University Partnership Grant.

\_\_\_\_\_ Phone Number \_\_\_\_\_

Print Name and Title of Supervisor/HR Representative

\_\_\_\_\_ Date \_\_\_\_\_

Signature of Supervisor/HR Representative

Return this completed worksheet to the campus you attend:  
St. Joseph's University Attn: Office of Financial Aid