



# St. Joseph's University, NY Bridge Program for High School Students

St. Joseph's University, New York's mission is to provide a strong academic and value-oriented education at the undergraduate and graduate levels, rooted in a liberal arts tradition that supports provision for career preparation and enhancement. The University prepares its students for a life characterized by integrity, intellectual rigor, spiritual depth, social responsibility and service — a life worthy of the University's motto, *Esse non videri* — “To be, not to seem.”

One of our goals at St. Joseph's is to support educational programs and services that will contribute to the vitality of the communities served by the Brooklyn and Long Island campuses. To this end, St. Joseph's offers a program that affords high school students the opportunity to receive college credits while still in high school.

The SJNY Bridge Program provides quality curriculum to local high school students who are ready to participate in the rigor of college-level work. St. Joseph's establishes partnerships with local high schools to ensure the curriculum meets the criteria of academic requirements for courses within higher education. Interested students must register for the program through their district's high school. All high schools are required to preregister through the Office of Continuing Education at St. Joseph's University.

## COST OF THE PROGRAM

All students participating in the Bridge Program must register through their high school, complete the application and registration forms provided by St. Joseph's, and return the forms to their high school program coordinators. A registration fee previously agreed upon between St. Joseph's University, New York and the participating high school must accompany the application and registration forms. Checks should be payable to St. Joseph's University, New York, as indicated on the application. **The registration deadline for the fall semester is Sept. 30. For the spring semester, the deadline is Feb. 15.**

## WITHDRAWING FROM THE PROGRAM

Procedures for the Bridge Program course registration will comply with existing policies set forth by St. Joseph's University. Once the registration form and required payment are submitted, the student will be enrolled in the course. If for any reason the student chooses to withdraw from the Bridge Program course (whether or not the student continues to participate in the high school-level course), St. Joseph's University will require a written confirmation concerning the change.

## THE FOLLOWING FINANCIAL LIABILITY SCHEDULE WILL APPLY

### Date written request is postmarked

Prior to Oct. 15 (fall) and Feb. 15 (spring)

After Oct. 15 (fall) and Feb. 28 (spring)

### Your financial liability will be

Canceled

100 percent of program fee

### Your grade will be

Canceled

W (Withdrawn)

## TRANSFERRING CREDIT

While many colleges and universities accept the credits earned through bridge programs in high schools, please be advised that transfer credit policies vary by institution. Colleges and universities generally require a minimum of a “C” or higher to accept transfer credits. We highly recommend that students directly contact any college or university they may be applying to and inquire about their transfer credit policies.

## PROCEDURE AND POLICY FOR GRADES

Upon confirmation and approval of the SJNY Bridge Program agreement and course syllabus by both the high school and St. Joseph’s, registration will be open and available to the high school students. Once the application, registration form, and payment are received, the St. Joseph’s University Registrar will officially enter the student into the course. Following the completion of the course, participating high schools will submit grades to the Office of Continuing Education at St. Joseph’s. These final grades will be filed and maintained for future reference in the Office of the Registrar. Transcripts can be requested through the Office of the Registrar at 631.687.1400.

## GRADES AND REPORTS

Grades are interpreted as follows:

Quality	Grade	Percentage	Quality Points
Excellent	A	93.0 - 100.00	4.0
	A-	90.0 - 92.9	3.7
Good	B+	87.0 - 89.9	3.3
	B	83.0 - 86.9	3.0
	B-	80.0 - 82.9	2.7
Satisfactory	C+	77.0 - 79.9	2.3
	C	73.0 - 76.9	2.0
Passing	C-	70.0 - 72.9	1.7
	D+	67.0 - 69.9	1.3
	D	63.0 - 66.9	1.0
	D-	60.0 - 62.9	0.7
Unsatisfactory	F	Below 60.0	0.0
*WD	Student officially withdraws from a course; no grade penalty.		
*WF	Withdrew Failing		
*WU	Unofficial withdrawal before midpoint without penalty		
*FN	Failure for non-attendance		

\*See Academic Standing

## FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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