

# Financial Aid Offer Checklist 2024-2025

## Office of Financial Aid — Brooklyn Campus

### SIGN AND RETURN ONE COPY OF YOUR FINANCIAL AID OFFER

- ☐ To decline a component of your offer (i.e. student loan or work-study), draw a line completely through the component.
- ☐ To reduce a component of your offer (i.e. student loan), draw a line through the offered amount and indicate the reduced amount.

### NEW YORK STATE AID

Please note that the New York state aid amounts on your offer are estimates and will not be applied to your account until the application is completed with the correct school code.

- ☐ Complete New York State Aid Payment Application at [hesc.ny.gov](https://hesc.ny.gov). Indicate the appropriate St. Joseph's University, New York Code:

- For semester students – 0755

**NOTE:** New York state awards are estimated until certified by the state. For more information about state aid, contact New York State Higher Education Services Corporation (HESC) at **888-697-4372** or visit [hesc.ny.gov](https://hesc.ny.gov).

### FIRST-TIME LOAN BORROWERS

- ☐ You must complete the Loan Entrance Counseling:
  - Log on to [studentaid.gov](https://studentaid.gov).
  - Select Loan Entrance Counseling.
  - Follow the steps to complete and submit the entrance counseling.
- ☐ If you do not have a current Master Promissory Note (MPN) on file with the Department of Education, you must complete one online:
  - Log on to [studentaid.gov](https://studentaid.gov).
  - Select Master Promissory Note (MPN).
  - Select I'm an Undergraduate Student.
  - Follow the steps to complete and submit the MPN.

If you are a dependent student and your parent is interested in borrowing a Federal Direct Parent PLUS loan, please refer to the enclosed Parent PLUS loan instruction sheet for eligibility requirements and information about the application process.